



## Email to Independent Newsagents

Friday 8 April 2016

**Subject: Network Services change of recall dates and last weekly return form**

This email covers information on the 61 titles that have been distributed by Network Services that now have an early recall date due to the closure of Network Services. Please read carefully to ensure you are aware of this change and any action you may be required of you.

### Network Services last weekly return form

- Network Services will be issuing our last weekly return form on the 25 April 2016.
- There are 61 titles that you may have received that have a recall date after 25 April 2016.
- **These issues are now being recalled in our final regular return form on the 25 April 2016.**

A list of these titles is attached for your reference.

**Please note** this is completely separate to the 'Transition' issues detailed in the 17<sup>th</sup> of February communication. The 'Transition' issues are in no way affected by this update and still need to be returned to Gordon & Gotch at their listed recall date.

A full list of 'Transition' issues can be found on Netonline

### Suggested actions from now to the 25 April 2016:

- Check to see which of these titles you may currently have.
- Update the recall dates for these titles within your Point of Sale system to the 25/4/2016.
- *It is imperative that you use the recall date of the 25/4/2016 so that it aligns with the recall date as set by Network Services.*
- Print *new* labels with the updated recall date and sticker these titles with them where required.
- On the 25 April 2016 take these titles off the shelf and submit to Network Services for return per your normal process.

### Key Points

- It is important that you return to Network Services any of the 61 titles you have not sold as part of your returns for the 25 April 2016.
- This change does not affect the 'Transition' issues that you were notified of in February.
- Should you have any queries you can speak with our Network Services customer service team on 1300 131 169. Please do not call GGA in this instance.